

Please feel free to duplicate or alter to fit your school site and district needs

CERTIFICATED JOB DESCRIPTION

SCHOOL SOCIAL WORKER

A. Directly Responsible To:

Social Work Supervisor or Director of Pupil Personnel Services

B. Primary Function:

A School Social Worker is responsible for assessing home, school, personal, and community factors that may affect a student's learning, school adjustment, and general well being. The School Social Worker also interprets the role of a school social worker to students, staff, parents and the public. S/he consults with teachers, administrators and other faculty/staff and parents regarding effective strategies for dealing with problems related to social, emotional, and academic needs. The school social worker identifies and provides interventions for students and families that will assist in creating positive learning environments for students. In addition, School Social Workers help to develop resiliency strategies, programs and services that build self-esteem, nurture positive development, and help to bond students to the school community.

C. Areas of Responsibility:

1. Assesses those factors that may be interfering with the student's ability to achieve optimal benefit from the educational experience, and develop service plans to address those barriers.
2. Identifies students in need of support services aimed at correcting problems that may be adversely affecting attendance, enrollment, achievement, and behavior.
3. Participates regularly in the Student Success Team (SST) process, to problem solve and collaboratively develop action plans that provide support in the school, home, and community.
4. Participates in the development of individualized education plans that support academic and social success.
5. Identifies and provides intervention strategies for children and their families including counseling, group work, case management, and crisis intervention.
6. Implements strategies to improve student attendance; participates in school-wide reform efforts.

7. Participates with school staff in altering situations adversely affecting the personal, social, emotional, and academic development of students.
8. Performs effective crisis response and management services for students, families and school personnel as the need arises. Serves as a member of the site and district crisis response teams.
9. Coordinates social services resources within and outside the school system for use by students, their families, and school personnel.
10. Promotes understanding of factors that effect cultural and diverse populations.
11. Shares social work knowledge and skills with parents, students, and staffs regarding stages of growth and development, youth development theory and principles, human behavior, mental health issues, and the management of behavior.
12. Serves as a liaison between the school, the home, and the community in building and maintaining positive relationships.
13. Participates, as appropriate, in the development of training programs for staff and families related to the mental health needs of students. Also serves as a Field Instructor for graduate students, when appropriate.
14. Participates in program planning and implementation, including needs assessment and evaluation components.
15. Maintains a high level of professional development by attending conferences and workshops.
16. When requested, serves on various committees, projects and task forces at the school, and district level to address a wide range of issues relevant to the school and community.

D. Job Requirements:

A valid California Pupil Personnel Service: School Social Work Credential.
An earned Master's degree in Social Work from an accredited institution.

E. Salary:

In accordance with the Educators Certificated salary schedule.